

Eligibility

1. It is recognised that there is an element of trust in this and the council has to waive some of its usual hard governance.
2. The monies must be used for additional costs incurred to give, or to provide assistance to, a person or families, within Bangor City boundaries, in greater need as a result of the Coronavirus epidemic.
3. While block payments to charities and local organisations are preferred, applicants do not have to be an established charity and applications from individuals will be considered.
4. Volunteers undertaking charitable activities may claim out of pocket expenses. Types of expenses can include payments made for the purchase of food for delivery to vulnerable or 'at risk' people, out of pocket delivery costs, other out of pocket expenses. In some cases, small token payments to volunteers themselves may be considered.
5. A breakdown of how the grant was spent (including proof of expenditure) must be submitted to the Council with one month of the issue of the grant.

Claim Process

1. Submitted electronically to the Town Clerk, via townclerk@bangorcitycouncil.com
2. Details to include Name(s), address(es) and contact details of person(s) responsible for the spend.
3. A statement of purpose and likely additional costs.
4. Details of the recipients.
5. Details of a bank account (if applicable).

Approval Process

1. Application submitted to the Town Clerk,
2. Local ward councillor(s) (including Gwynedd Ward Councillor) to submit recommendation based on local knowledge/research. (If there's no conflict of interest, i.e. they're applying for the funding themselves)
3. Final approval for the application will be issued by a quorum (minimum 4 Councillors) from the BCC Coronavirus Grant Committee, which will consist of: the Mayor, the Deputy Mayor, Planning and GP Committee and the Chair and Vice-chair of the Planning and Amenities committee (with consideration to the Town Clerk's opinion and local ward councillor(s) recommendation).
4. This committee will regularly report back to Council a breakdown of the expenditures made from this allocation, including, but not limited to, recipients (by category), geographical distribution and volunteers' costs.

Further claims and or subsequent follow up

1. A statement and list of the use of the monies received and where possible receipts.